

# Police and Security

A decorative graphic in the bottom right corner of the slide, consisting of several overlapping, parallel lines in shades of blue and grey, creating a sense of depth and movement.



**Kelly V Cecil – Chief of Police  
Director of Police and Security**



**Tommy Jones – ECHD Police Captain  
Supervisor over PBX/Switchboard**



**Reyes Nunez – ECHD Police Sergeant**

# Calls for Service

- BADGE OFFICE
  - Across from Cafeteria – 1<sup>ST</sup> FLOOR
  - EXTENSION 1121
  - [IDbadgroup@echd.org](mailto:IDbadgroup@echd.org)
- CUSTOMER SERVICE OFFICE
  - Located in the Hetzler Building
  - EXTENSION 2600
  - Any call for Engineering
- ECHD POLICE
  - Dispatch in **PBX ext.4040** (Secured)
- EXTENSION 4040
- Any Non-Emergency Police/Security calls
- ALL MEDICAL AND POLICE EMERGENCIES  
CALL Ext. 2000
- PBX
  - Next to Auxiliary Desk at front entrance (Secured)
  - EXTENSION 4000 or 0

**EXT 2000 for all Medical or Police Emergencies**

# POLICE/SECURITY/SAFETY INCIDENT REPORTS



- INCIDENTS
  - PATIENT VALUABLES, CRIMINAL OFFENSE, ETC.
  - EXTENSION **4040** FOR DISPATCH
  - EMERGENCY EXTENSION **2000**
- FOLLOW UP
  - HUMAN RESOURCES
  - ADMINISTRATION
  - PERFORMANCE IMPROVEMENT (Risk Mgt)

# IDENTIFICATION BADGES

- POLICY
  - MUST BE WORN AT ALL TIMES AT WORK.
  - MUST BE WORN ABOVE THE WAIST WITH NAME  
A PICTURE VISIBLE
  - REPORT STOLEN BAGES TO ext. 1121 or POLICE  
DEPARTMENT IMMEDIATELY
  - DO NOT ALTER YOUR BADGE

# WORKPLACE VIOLENCE

As defined by the U.S. Department of Labor and SB 240

- An action (verbal, written, or physical aggression) which is intended to control or cause, or is capable of causing, death or serious bodily injury to oneself or others, or damage to property. Workplace violence includes abusive behavior toward authority, intimidating or harassing behavior, and threats. US Dept of Labor
- An act or threat of physical force against a health care provider or employee that results in, or is likely to result in, physical injury or psychological trauma; and an incident involving the use of a firearm or other dangerous weapon, regardless of whether a health care provider or employee is injured by the weapon. SB 240

# WORKPLACE VIOLENCE

- Prohibited acts include, but are not limited to:
  - Threats, intimidation, coercing, harassment or assault
  - Sexual harassment
  - Carrying a firearm
  - Allowing unauthorized access
  - Using, duplicating, or possessing keys without authorization
  - Theft
  - Vandalism

# WORKPLACE VIOLENCE

- Any employee who has been threatened, is a victim of a violent act, witnesses or learns of threats or violent acts, should report such activity to ECHD Police or Human Resources immediately.
- May use Hotline at 1-800-805-1642. All calls may remain anonymous and confidential.
- Patient Safety Event Icon on the desktop is another option for reporting workplace violence.
- In an emergency, call 2000.



- Our most important failure was one of imagination. "We simply couldn't imagine something could happen here." Get in the mind set that at anytime, anywhere, we could be in the middle of an actual event.
- Survivors of workplace violence almost always say afterward that they couldn't have imagined that an odd coworker could be lethal. People tend to see and hear what they want to see and hear.
- If you see something, say something

Workplace  
safety begins  
with realizing  
that "it CAN  
happen here"

PREPARE  
NOW

# Active Shooter

An “active shooter” is a suspect or assailant whose activity is immediately causing serious injury or death and has not been contained.

**TAKE IMMEDIATE ACTION**

**Survival Mindset**

**AVOID/DENY/DEFEND**

# Parking

[For questions about employee parking please refer to MCH Policy number 1055](#)





# Parking

- POLICY TITLE: EMPLOYEE PARKING POLICY NUMBER: MCH-1055
- FUNCTION AREA: Leadership
- POLICY APPLICABLE TO: All Hospital Employees, Patients, Physicians, Auxiliary, Contract, All Students, and Texas Tech Staff
- POLICY EFFECTIVE DATE: 04/2001, 05/2004, 01/2007, 05/2012, 12//2013, 06/2017, 02/2025

# Parking

- The below locations are designated parking locations for MCHS patients, visitors, physicians and staff.
- MAIN PARKING GARAGE (Garage A): The first and second floors of the parking garage are designated for patients and visitors. Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff can park on the up-ramp and the down-ramp from the 2nd to the 3rd level, 3rd, 4th and 5th floor of the garage. There is designated parking for employee(s) of the month which runs monthly between board meeting dates.
- SOUTH PROFESSIONAL TOWER LOT (Lot #1/ #2): These surface parking lots are open parking.
- West Texas Cancer Center/Women's Clinic Parking (Lot #3, #5): Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff are prohibited from parking in the West Texas Cancer Center and Women's Clinic parking lot during daytime hours (0830-1700) Monday-Friday. Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff may park in these areas during nighttime (1700-0830) and at any time during weekend hours (Friday 1700-Monday 0830). MCHS employees are required to be out of this area by 0830 on weekdays.

# Parking

- Employees, Physicians, Auxiliary, Contract, All Students, and Texas Tech Staff are not permitted to park in any Blue striped parking spots, blue painted tire stops, or stenciled tire stops with blue lettering.
- The exception is the West Texas Cancer Center lot and the Women's Clinic Lot during the listed times: During nighttime (1700-0830) and at any time during weekend hours (Friday 1700-Monday 0830). All vehicles are required to be out of this area by 0830 on weekdays.

# Parking

- Wound Care Parking: Spaces on 4th Street designated for Wound Care outpatient visitors.
- **GOLDER PARKING (West):** The lot south of the L-Building is designated for visitors and staff of ProCare Medical Office only. The North lot is reserved for staff and customers of the Regional Lab and MCH Retail Pharmacy.
- **AUXILIARY LOT:** This area is reserved for the auxiliary and is secured by key-card access. This area is designated parking for Auxiliary, Physicians, and Auxiliary designated personnel.

# Parking

- MEDICAL PAVILION GARAGE (WSMP) (Garage B): Open parking for patients and visitors. Employees of physician office tenants and Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff are permitted to park on the 3rd floor and above.
- CENTER FOR HEALTH & WELLNESS (CHW): The CHW parking area contains parking for patients/visitors, physicians and staff. Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff parking is designated as the outer curb line of parking on both the West and South lots. Physician parking is designated by signage. All other parking is designated for patients and visitors.
- Center for Women and Infants (Lot 4) Designated for patients and visitors only. Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff are prohibited from parking in this lot. Other designated parking is posted.
- One Doctor's Place Parking- Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff are permitted to park in spaces marked with white stripes only. Blue striped spaces are designated for patients and visitors.

# Parking

- (WSMP) West Parking Lot: Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff are permitted to park in spaces marked with white stripes only. Blue striped spaces in the center aisle on the south end of the parking lot are designated for customers of Casa Ortiz Only. Blue striped spaces in the center aisle on the north end of the parking lot are designated for patients and visitors only.
- Annex Building Parking Lot: Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff are permitted to park in spaces that are not posted with signage designated as “Visitor Only Parking”. There is designated parking for employee(s) of the month, which runs monthly between board meeting dates.
- Business Office Parking Lot: Employees, Physicians, Auxiliary, Contract, All Students & Texas Tech Staff are not permitted to park in the business office parking lot.

**All designated and assigned parking will be enforced by the Ector County Hospital District Police Department.**

# Key Numbers

- 4040 - Police/Security Non-Emergency
- 2000 – Medical/Police Emergency
- 2600 – Engineering/Facility
- 1385 – I.T./ Telecom or BioMed/ Clinical Engineering
- 4000 or 0 – Operator/PBX
- 1121 – Badge issues or Access
- 1110 – TriMedx/Medical Equipment

# SMOKING POLICY



- MCHS is a Tobacco-free campus